

No. Bei/Prop/885/01/2021  
भारतीय दूतावास/Embassy of India  
बेरुत/Beirut

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Date : 18.06.2021

## Notice Inviting Tender (NIT)

for supply of

### **1 (one) 35 KVA Silent Diesel Generator Set**

Sealed Tenders are invited for supply and installation of one **35 KVA** Silent Diesel Generator for **the CHANCERY** (Embassy of India, Beirut). Sealed bids can be sent to Embassy of India, Beirut, No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut (Lebanon), P.O Box Nos. 113-5240. Tender documents may be downloaded from website [www.indianembassybeirut.gov.in](http://www.indianembassybeirut.gov.in) and e-publishing portal of Government of India at <https://eprocure.gov.in>.

Head of Chancery  
Embassy of India, Beirut, Lebanon



**Embassy of India**

**Beirut**

**NOTICE INVITING TENDER**

For Supply & installation of **35 KVA** Silent Diesel Generator Set  
for the **CHANCERY** (Embassy of India, Beirut, Lebanon).

No. Bei/Prop/885/01/2021

Last date for Submission of bids

***15<sup>th</sup> June, 2022 Up to 1630 hrs (Beirut Time)***

Date of Opening Technical Bid(s)

***16<sup>th</sup> June, 2022 at 1630 hrs (Beirut Time)***

No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut  
P.O.Box Nos. 113-5240, Beirut (Lebanon)

Tel:- 00-961-1-735922, 738418, 741270

## Invitation for Bids

### Introduction and Issuer:

**Embassy of India in Beirut** requests for proposals for supply and installation of **35 KVA** Silent Diesel Generator Set, as per the specifications mentioned under the Scope of Work, from companies/vendors based in Lebanon with experience in supply of Generators used by companies, government agencies and organizations.

#### 1. **Scope of Work:**

- 1.1 One Silent Diesel Generator Set – 35 KVA with Standard Control Panel
- 1.2 Soundproof Compact Attenuator/Sound proof iron case with iron base frame to mount the Generator.
- 1.3 Transportation, Installation and Commissioning.

#### 2. **Eligibility criteria for bidders:**

- 2.1 The applicant/company should have valid VAT registration under a competent local authority.
- 2.2 The applicant/company should be in operation for more than three years.
- 2.3 The applicant/company should not be black listed by Embassy of India or any agency/entity of government of India or state governments in India.
- 2.4 One applicant/company may only submit one proposal. If a company submits more than one proposal, such proposals shall be disqualified.
- 2.5 The bidder shall furnish a Bid Security Declaration [**Annexure-IV**] to the effect that if the bid is withdrawn or modified during period of validity or if after being awarded the contract the bidder fails to sign the contract, or to submit a performance security before deadline specified in the request for bid document, the bidder will be suspended for a period of 02 years.

#### 3. **Submission of Bids:**

- 3.1 Technical and the Financial bids should be in English language. The offer in the financial bid should be written in English and price should be written in both figures and words. The relevant supporting documents must be enclosed.
- 3.2 Envelopes of Technical bid & Financial bid should be individually sealed and then placed in a third envelope, and then third envelope need to be sealed. It should be superscripted at the bottom left corner with Full name, Postal address, fax, email, telephone number of the bidder.
- 3.3 The sealed quotation shall be submitted to the **Head of Chancery(HOC), Embassy of India, Beirut, No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut (Lebanon), P.O.Box Nos. 113-5240.**
- 3.4 The bids may be submitted by hand in person or by courier. Tenders by “Fax/email” shall **not** be accepted.
- 3.5 Tenders received after the closing date and time as prescribed in the tender notice shall **NOT** be accepted under any circumstances.
- 3.6 The Technical bid(s) will be opened on **16<sup>th</sup>June, 2022 at 1630 hrs** at the **Embassy of India Beirut.**
- 3.7 Date and time of the opening of the Financial bid(s) will be decided after the technical bid(s) have been evaluated by the Embassy. The Financial bid(s) of only those bidder(s) will be opened, who qualified the technical evaluation, on the specified date and time. The date, time & place of opening of the Financial bid(s) will be intimated in due course of time.

3.8 For site visit please contact Mr. Jitendra Kumar, Property Assistant, Phone 0961-76968339, Email- adm2.beirut@mea.gov.in

**4. Instruction for Bidders regarding submission of Bid:**

4.1 Bid must be submitted as per the format specified at Annexure- I, Annexure-II (A) &(B), Annexure-III and Annexure-IV and should also include the documents in support of eligibility criteria, profile and track-record of the Agency. All the documents should be self-attested with the seal of the bidders. Unsigned/overwritten quotations will not be considered, and incomplete/conditional bids will be rejected.

4.2 The bidders are requested to read the tender documents carefully and ensure compliance with all the instructions herein. Non-compliance of the instructions contained in this document may disqualify the bidder from the tendering exercise.

4.3 Tenders should be submitted in **two** parts, (i) **Technical Bid** & (ii) **Financial Bid**. Envelopes of Technical bid & Financial bid should be **individually sealed and then placed in a third envelope** (with Full name, Postal address, fax, email, telephone number of the bidder), to be sealed. Envelope of Technical Bid should be superscribed as “Technical Bid - Tender for Supply of 35 KVA Silent Diesel Genset” and envelope of Financial Bid should be superscribed as “Financial Bid - Tender for Supply of 35 KVA Silent Diesel Genset”.

**5. Selection Procedure:**

Bids will be opened by a Constituted Committee which will screen them for eligibility as per the eligibility criteria enumerated at point 2 above. After due evaluation of the technical and financial bids, the Embassy will award the contract to the lowest evaluated responsive bidder(s) for individual item(s).

**6. Validity of Bids:**

6.1 The bids and quoted rates must be valid for a period of **180 days** from the date of opening the bids. The overall offer for the assignment and tenderer quoted shall remain unchanged during the period of validity. If the tenderer has quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

6.2 In case the tenderer withdraws, modifies or changes his offer during the validity period, the tender is liable to be rejected. The tendere should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

**7. Warranty:**

The 35 KVA Generator (s) shall be quoted with a minimum 12 months on-site warranty/quarantee against any manufacturing defect, poor quality of material and workmanship and it will be reckoned from the date of the installation. Defective 35 KVA Generator shall be repalced/or repaired within 10 days from the date of written complaint at their own cost. Rejected items, if any, have to be removed and replaced within 10 days from the date of complaint.

**8. Delivery and installation:**

The ordered 35 KVA Silent Diesel Generator Should be delivered & put in appropriate place within 8 weeks from the date of receipt of the purchase order. All the aspects of safe delivery and installation shall be the exclusive responsibility of the supplier. The financial bid should be inclusive of the cost of transportation, installation and commissioning.

**9. Financial Bid:**

The rates should be quoted in USD (\$) inclusive of all the essential charges in the prescribed format (**Annexure -III**) with complete description.

**10. Tender Evaluation:**

The Embassy will evaluate the entire tender, strictly on the basis of the terms & conditions incorporated in the tender enquiry document and terms, condition etc. as stipulated by the tenderer(s) in their tender to determine whether these are compliant in all respects, as specified in the tender enquiry document.

During the evaluation/scrutiny of the tenders, at any stage, if it is found that any of the tenderer(s) terms and conditions are not compliant with tender enquiry document, the Embassy may seek the clarification within the specified target time and if the tenderer fails to reply or does not agree/accept the terms and conditions, their tender will be treated as unresponsive and it is liable for rejection.

Evaluation of the proposals shall be done in two stages as follows:

**(a) Stage-I (Technical Evaluation):**

The Embassy will examine all the bids to determine whether they qualify for the essential pre-qualification criteria, whether tenderer has submitted the technical bid, whether all the supporting documents as mentioned/or required in the tender documents to be submitted with technical bid in prescribed format and have been properly signed & stamped. Bidder who has not qualified for the technical evaluation shall be rejected.

**(b) Stage-II (Financial Evaluation):**

Financial bid(s) of only technically qualified bidder will be opened for financial evaluation.

**11. Payment Terms:**

95% payment shall be released against bill/tax invoice only after supply and completion of the installation of the 35 KVA Silent Diesel Generator set and remaining 05% payment shall be released on expiry of the warranty period of 12 months.

**12. Liquidated Damages:**

Embassy of India, Beirut reserves the right to levy penalty of @0.5% of contract value per week of delay beyond the scheduled date of completion of project subject to maximum penalty of 10% of the order value.

**13. Special Condition of Contract:**

**13.1 Jurisdiction:** The disputes, legal matters, court matters, if any shall be subject to jurisdiction as defined by Indian legal system only;

**13.2 Arbitration:** All disputes of any kind arising out of service shall be referred by either party after issuance of 30 days of notice in writing to the other party clearly bringing out the nature of dispute to a single arbitrator acceptable to both parties;

**13.3 Force Majeure:** Any shortfall in service or failure in fulfillment of obligations under contract due to *force majeure* like natural disasters of the nature of earthquake, floods, storm or man-made ones like war, civil strife shall be looked into in consideration of those extenuating circumstances by either side;

**13.4 Embassy of India Beirut** reserves the right to reject or accept any or all of the bids without assigning any reasons.

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**PROFORMA TO BE FILLED UP AND SUBMITTED IN THE BID**

|    |  |  |
|----|--|--|
| 1. | Name of the Bidder Company   |  |
| 2. | Address of the Bidder Company  |  |
| 3. | Contact details of the Bidding Company contact person (Name, designation, address, mobile no. & email) |  |
| 4. | Name of the Proprietor/Partners/Directors of the Company   |  |
| 5. | Company's bank details- Name, address and Current Account number                                       |  |
| 6. | Registration and incorporation particulars of the Agency/Company                                       |  |
| 7. | Period of Bid validity   |  |
| 8. | Any other information  |  |

**(Signature of the authorized signatory)**

**Dated** \_\_\_\_\_

**Name and address of the Agency/Company** \_\_\_\_\_

**Seal of the firm**

**TECHNICAL BID**

**TECHNICAL SPECIFICATION OF 35 KVA SILENT DIESEL GENERATOR SET**

**Qty: 1 (One) 35 KVA Silent Diesel Generator of a reputable brand.**

**A) DIESEL ENGINE:**

Engine should be cooled by rail mounted, engine drive radiator of adequate capacity, with blower fan, fan guard, fan belt etc. the diesel engine shall be Vertical, electric start, compression ignition, 4 stroke.

**B) GEN-SET CONTROLLER/STANDARD CONTROL PANEL:**

Relevant indication/LCD display like battery voltage, Engine RPM, Fuel level in the day tank, etc. shall be available in the Digital Gen Set controller, Safety alarm and safety trips are required in the digital Gen Set Controller, Also, the Digital Gen Set Controller should have Auto Start/Stop logic suitable to make AMF function possible in future if necessary. Also, with built-in standard control panel or floor/wall mounting installation comprising of On/Off switch/MCB. Indicating lamps, instrument fuses, etc.

**C) ALTERNATOR:**

The Generator should also have Alternator, self-excited & self-regulated, Brushless. The alternator should be suitable for tropical condition.

**D) SOUND PROOFING CASE /SILENT GENSET :**

Totally enclosed, steel/iron cased sound proof silent Genset suitable for indoor uses.

**E) BASE FRAME:**

Base Frame to place the above silent heavy Genset Engine should be made of iron/steel frame.

**F) FUEL TANK:**

8 hrs Capacity, with inlet & Outlet arrangement, air vent & drain plus arrangement.

**G) BATTERY:**

Battery suitable for 35 KVA Silent Diesel Generator of reputable mark.

**TECHNICAL BID**

**TECHNICAL SPECIFICATION OF GENERATOR SET**

|    |  |       |         |
|----|--|-------|---------|
| 1. | Model of Generator Set (Name of gen-set) |       |         |
| 2. | KVA (Prime & Standby)                    | Prime | Standby |
|    |  |       |         |
| 3. | Engine Make & Model                      |       |         |
| 4. | Number of Cylinders                      |       |         |
| 5. | Cycle (Stroke)                           |       |         |
| 6. | Fuel Consumption (Liter/per hrs)         |       |         |
| 7. | Fuel Tank Capacity (In-built)            |       |         |
| 8. | Model of Alternator (Make & Model)       |       |         |
| 9. | Any other information                    |       |         |

**(Signature of the authorized signatory)**

**Dated** \_\_\_\_\_

**Name and address of the Agency/Company** \_\_\_\_\_

**Seal of the firm**



**FINANCIAL BID**

| <b>SN.</b> | <b>Item of work as per scope of work of Tender Notice</b>   | <b>Quantity</b> | <b>Amount quoted in (USD)</b> |
|------------|---|-----------------|-------------------------------|
| 1.         | One Generator set- 35 KVA<br>(Generator + Alternator + Standard Control Panels + Sound Proof iron case with iron base-frame + battery for self start) | 1               |                               |
| 2.         | Fuel Tank with 8 hrs running capacity of Genset   |                 |                               |
| 3.         | Transportation Charges.   |                 |                               |
| 4.         | Installation Charges including Engine Oil, Coolant etc.   |                 |                               |
| 5.         | Sub total   |                 |                               |
| 6.         | VAT/ TAX  |                 |                               |
| 7.         | Total Cost= (In words)  |                 |                               |

**Declaration**

I hereby certify that the information furnished above is full and correct to the best of our knowledge. We understand that in case of non-submission of required documents, the bid shall stand rejected. No other charges would be payable by the Embassy.

**(Signature of the authorized signatory)**

**Dated**\_\_\_\_\_

**Name and address of the Agency/Company**\_\_\_\_\_

**Seal of the firm**

**BID-SECURING DECLARATION**

***Invitation to Bid/Request for Expression of Interest No.:-  
BEI/PROP/885/01/2021 dated 18<sup>th</sup> May, 2022***

**To,**

**The Embassy of India, Beirut**

**239, Ibrahim Abed Al Aal Street, Hamra,**

**Ras Beirut, P.O. Box No- 113-5240, Beirut, Lebanon**

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.

2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any future contract with the Embassy of India, Beirut for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Clause 12 (Liquidated Damages) of the Tender Document, if I/we have committed any of the following actions:

(I) If I/we withdraw or modify our Bid during the period of validity.

(II) If I/we fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the Contract, in accordance with the Tender Documents after having been notified of your acceptance of our Bid during the period of Bid validity .

**(Signature of the authorized signatory)**

**Dated** \_\_\_\_\_

**Name and address of the Agency/Company** \_\_\_\_\_

**Seal of the firm**